



Meter Ownership Transfer Request

(Rev. 20250894)

Current Gas Production End User (check all that apply)

- ☐ System Supply
- ☐ Transportation

REQUIRED DOCUMENTS

Copies of the documents listed below are **required** for submittal with the transfer request for **each meter**. Once all applicable documentation is received, your request will be processed.

1. Request letter outlining transaction
 - a. Must identify meters being transferred, wells behind the meters & their associated agreement
2. Current Proof of Ownership (i.e. Assignment of Sale, Bill of Sale, etc.)
3. Other Relevant Agreements (i.e. Operating Agreement)
4. Fully Executed DEP Well Transfer

REQUESTED DATE OF TRANSFER (first of next production month or later)

1st day of _____, 20____

***Note:** Complete the meter transfer form if changing the current buyer of gas (i.e. transport to system supply)

CURRENT PRODUCER INFORMATION

Company Name _____

Contact & Title _____

Address _____

Phone _____ E-mail _____

CURRENT AGREEMENT NUMBER (if multiple, separate by commas)

NEW PRODUCER INFORMATION

Company Name _____

Contact & Title _____

Address _____

Phone _____ E-mail _____

METER NUMBER/WELL NAME (if multiple, separate by commas)

DOCUMENTS email all documents to: Gabriella.Albert@peoples-gas.com

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