

DATE: _____

Name: _____

METER NO: _____

Address: _____

ACCOUNT NO: _____

Address: _____

SERVICE ADDRESS: _____

Subject: Automatic Transfer Request

Thank you for your interest in our Automatic Transfer program. Please read the information provided below, fill in the requested information and return this document in the envelope we have provided. If you have any questions or need assistance please call us at (800) 764-0111.

Please read the following statements:

1. I understand that signing up for this program allows Peoples Natural Gas to automatically transfer the gas bill to my name if a tenant/occupant requests a turn off at a rental property listed on this agreement.
2. I understand that I will be charged a \$25.00 transfer fee each time an automatic transfer is performed. I understand that this rate is subject to change if a rate change is filed and approved by the Pennsylvania Public Utilities Commission.
3. I understand that an automatic transfer will not be performed if a tenant's service is shut off for non-payment of a bill, non-access to the gas meter, theft or fraud.
4. I understand that Peoples Natural Gas can cancel this agreement if I fail to pay any undisputed bills which result from an automatic transfer.
5. I understand that if I change my billing address, sell the property, need to add or delete properties or wish to discontinue this agreement I must notify the company in writing at: P.O. Box 535323, Pittsburgh, PA 15253-5323 or fax to 1-855-269-0090.

Signature: _____ Date: _____

Landlord Name: _____

Home Address: _____

Billing Address: _____

Social Security Number: _____

Phone Number: (____)_____ () Home or () Cell

Work Phone Number: (____)_____

Address to be automatically transferred (Attach additional sheet if necessary):

Street Address Apt/Floor City/State/Zip_____
Street Address Apt/Floor City/State/Zip