

**Peoples Natural Gas LLC
Energy Choice Program
Enrollment/Billing File Specifications**

Revised: 05/17/2006

This packet contains the file specifications needed to interpret the website files that Peoples Gas uses to manage the Energy Choice program. The following is a brief description of each file and its function within the Program.

Customer Enrollment/Response File

The **Customer Enrollment** file is the method that approved Energy Choice Brokers use to relay information to Peoples Gas for both new customer enrollments and change of status for existing customers. Status changes for existing customers may include commodity rate changes, tax percentage changes, bill option changes and other such informational postings as needed. New customer enrollments will be processed on an ongoing basis throughout the month. The timing of receipt and processing determines the effective date of enrollment.

The **Enrollment Response** file is the method by which Peoples Gas will inform an Energy Choice Broker if an account contained within a **Customer Enrollment** file is rejected. If an Energy Choice Broker submits a **Customer Enrollment** file and the account number or any other pertinent information in an account record is invalid, an **Enrollment Response** file will be sent to the marketers Internet file directory containing the invalid account and the reason it was rejected. The Energy Choice Broker then has the option to correct the invalid information for that account and re-submit the account in a new **Customer Enrollment** file.

Monthly Confirmation

The **Monthly Confirmation** file is produced on the 18th of each month and is posted to Peoples Gas website for download by the supplier. This file shows the customers that are currently enrolled within your pool and those that were added during the most recent enrollment period.

Billing/Payment/Activity/Transfer File

The **Billing** file is produced daily and shows all accounts in the supplier's pool that were billed by Peoples Gas. This file is not cumulative – download daily from the website.

The **Payment** file is produced daily and reflects any payments made by customers that were applied to the supplier's balance on the customer's account.

The **Activity** file is produced daily and reflects all customers that are entering or exiting your pool. Two records will be created for adds and drops. One when the record is received (pending status) and again when the record posts in the pool. The reason for the customer leaving your pool is included in this file. A record is created for broker changes. This file is not cumulative – download daily from the website.

The **Transfer** file is produced daily and lists account data for all completed transfers where broker information has transferred from one account to another. This file is not cumulative – download daily.

The **List** file is produced upon request. This file includes information on accounts that are eligible for Energy Choice.

**September Enrollments
(Sign-up August 15th – Customer bills during Rescission Period)**

August 15	Rescission Period Ends August 26	Customer Bills August 22	Customer Bills September 22
Enrollments submitted and Response sent for Invalid accounts. Confirmation letter sent	Customer has 10 Calendar days To cancel contract Customer posts in new pool	Customer bills on Old contract	Customer bills On new Contract

**September Enrollments
(Sign-up August 15th – Customer bills after Rescission Period)**

August 15	Rescission Period Ends August 26	Customer Bills August 31	Customer Bills September 30
Enrollments submitted and Response sent for Invalid accounts. Confirmation letter sent	Customer has 10 Calendar days To cancel contract	Customer bills on Old contract Customer posts in New pool one day after Invoice on September 1	Customer bills On new contract

This timeline shows the accelerated enrollment process and when the account posts in the suppliers pool.

The Internet site that you can access to download all of your files is at the following address:

<http://www.dom.com/about/companies/peoples/infocenter.jsp>

When you get to this site, press the box marked Energy Choice Marketers and enter the appropriate ID and password when prompted. The files are compressed together in a ZIP format that can be uncompressed using the latest versions of PKZIP or WINZIP (both free shareware programs).

Sort the lines of data in the files by account number so that all of the information will be viewed together.

Customer Enrollment File (FCSCA85): List customers you want to add to your pool, remove from your pool, and those whose information, such as commodity rate code, you wish to alter.

Direction: Transportation Partner to Peoples Gas
 Delivery: A compressed text file (TXT) sent to the Internet address
<http://www.dom.com/about/companies/peoples/infocenter.jsp>

Timing: Every working day, or less frequently, as meets your needs.
 File Name: XXXMMDDX.TXT

where: XXX = three letter marketer code
 MM = current month file is uploaded
 DD = current day file is uploaded
 X = sequential number based on the number of files sent in any given day

PRIMARY RECORD

ACCOUNT-NUM (customer)	TEXT	16	
			For 13 digit account number place three blank spaces after last digit. For 5 digit account number place 8 zeros before the account number.
POOL-OPERATOR-ID	TEXT	10	
			Peoples Gas assigns
POOL-OPTION	TEXT	01	'S' FOR PR1 POOL; 'T' FOR NP1 POOL
			S – PR1 Pool T – NP1 Pool
BILL-OPTION	TEXT	01	
			T –Peoples Gas bills Transport, you bill commodity customer receives two bills E –Peoples Gas bills your commodity using rates stored on our system.
COMODITY-RATE-NUM	TEXT	10	
			You'll work with Peoples Gas Rate Department to create a portfolio of rates, if Peoples Gas issues a combined bill on your behalf.
TRANSACTION-TYPE	TEXT	01	
			A - Add customer to my pool D - Delete (remove) customer from my pool C - Change the commodity rate, tax exempt status or percent...etc. information on my existing customer.
CUST-FIRST-NAME	TEXT	15	
CUST-MIDDLE-NAME	TEXT	15	
CUST-LAST-NAME	TEXT	20	
			If you have are enrolling/changing a business customer, group the name field into one field 50 characters wide.
HOUSE-NUM	TEXT	10	
STREET-NAME-PREFX	TEXT	02	
STREET-NAME	TEXT	28	

STREET-NAME-SUFIX	TEXT	02	
ST-NUM-SUFFIX	TEXT	03	
ADDRESS-OVERFLOW	TEXT	35	"ATTN", "Apt #" etc
CITY	TEXT	28	
STATE	TEXT	02	
ZIP-CODE	TEXT	05	
ZIP-PLUS-4-CODE	TEXT	04	

The zip code validation will be done on either service address or mailing address.

S-TAXABLE-PCT	NUMBER	1.4	1 before decimal, 4 after
---------------	--------	-----	---------------------------

This is the percentage that **IS** taxable. Report twenty percent as 0.2000. A value of 1.0000 means the customer is 100% taxable. A value of 0.0000 means the customer is 100% tax exempt.

DATE-TIMESTAMP	TEXT	26	
----------------	------	----	--

1997-10-31-17:04:35.123456
Date stamp of when you added/changed/deleted this customer's record. This will protect you if you send the same account multiple times.

GAS-SUPPLY-CODE	TEXT	01	REQUIRED FOR PA ACCOUNTS
-----------------	------	----	---------------------------------

- '1' - PA GAS SUPPLY ALLOCATION
- '2' - PA VIA INTERSTATE SUPPLY ALLOCATION
- '3' - INTERSTATE GAS SUPPLY ALLOCATION

SUPPLIER-ACCT-NUMBER	TEXT	20	
----------------------	------	----	--

This is a cross-reference number for the supplier. It can be populated with the supplier's account number.

BLANK SPACE	TEXT	42	
-------------	------	----	--

Enrollment File - Microsoft Access Table Layout

Name	Type	Size			
Account	Text	16			
PoolOper	Text	10			
PoolOpt	Text	1			
BillOpt	Text	1			
CommRate	Text	10			
TranType	Text	1			
FirstName	Text	15	or BusinessName	Text	50
MiddleName	Text	15			
LastName	Text	20			
HouseNum	Text	10			
StNamePre	Text	2			
StName	Text	28			
StNameSfx	Text	2			
StNumSfx	Text	3			
AddrOfl	Text	35			
City	Text	28			
State	Text	2			
ZipCode	Text	5	Required for Adds and Drops		
ZipCodePlus	Text	4			
TaxPct	Text	6	input mask 0.0000;0;#		
Timestamp	Text	26			
GasSupSource	Text	1			
SupAcctNum	Text	20			
Blank	Text	42			

Column Assignments for Import/Export Specification:

Field Name	Start	Width			
Account	1	16			
PoolOper	17	10			
PoolOpt	27	1			
BillOpt	28	1			
CommRate	29	10			
TranType	39	1			
FirstName	40	15	or BusinessName	40	50
MiddleName	55	15			
LastName	70	20			
HouseNum	90	10			
StNamePre	100	2			
StName	102	28			
StNameSfx	130	2			
StNumSfx	132	3			
AddrOfl	135	35			
City	170	28			
State	198	2			
ZipCode	200	5			
ZipCodePlus	205	4			
TaxPct	209	6			
Timestamp	215	26			
GasSupSorcer	241	1			
SupAcctNum	242	20			
Blank	262	42			

Enrollment Response File (FCSO1023): Enrollment response file is posted only when an enrollment file is processed AND an account is rejected.

Direction: Peoples Gas to Transportation Partner
Delivery: A compressed text file (TXT) downloadable from the Internet
Timing: Whenever an enrollment file account is rejected
File Name: XXXCMMYY.TXT
where: XXX = three letter marketer code
MM = the month the list is produced
DD = the day the list is produced

PRIMARY RECORD

POOL-OPERATOR-ID	NUMBER	10
ACCOUNT-NUM (customer)	NUMBER	13
REJECTION-REASON	TEXT	80
Explanation of why the account was rejected		
REJECT-REASON-CODE	TEXT	02
FILLER	TEXT	15

Enrollment Response File - Microsoft Access Table Layout

Name	Type	Size
PoolOper	Text	10
Account	Text	13
RejectResn	Text	80
RejectCd	Text	02
Filler	Text	15

Column Assignments for Import/Export Specification:

Field Name	Start	Width
PoolOper	1	10
Account	11	13
RejectResn	24	57
RejectCd	82	02
Filler	84	15

Records end at the 120 character spot

Monthly Customer Confirmation "M" File (FCSCA973): This is a monthly listing from the CCS Billing System. The file lists customers billed through the previous month and all new enrollments received at the time the file is created. Use this file with the Daily Activity file to create a complete list of the customers you are serving.

Direction: Peoples Gas to Transportation Partner
 Delivery: A compressed text file (TXT) downloadable from the Internet
 Timing: Once per month around the 17th of the month
 File Name: XXXMMYY.TXT
 where: XXX = three letter marketer code
 M = Monthly
 MM = the month the list is produced
 DD = the day the list is produced

PRIMARY RECORD

POOL-OPERATOR-ID	TEXT	10
COMPANY-NUM	TEXT	02
PNG = '02'		
POOL-OPTION-CODE	TEXT	01
S – PR1 Pool		
T – NP1 Pool		
ACCOUNT-TYPE-CODE	TEXT	01
"R" means Residential		
"C" means Commercial		
"I" means Industrial		
ACCOUNT-NUM (customer)	TEXT	13
ACTION CODE	TEXT	01
"N" means new enrollment (transferred account)		
"C" means monthly information for existing customer has changed (rate, address, etc.)		
"M" means monthly (no change to customer)		
"A" means customer is a pending add to your pool		
"D" means customer is a pending drop from your pool		
CHANGE_STATUS-CODE	TEXT	01
"N" means no pending changes		
"P" means change is pending		
<u>BILLING ADDRESS</u>		
FULL-NAME	TEXT	50
STREET-ADDRESS	TEXT	58
OVERFLOW-ADDRESS	TEXT	35
CITY-NAME	TEXT	26
STATE-CODE	TEXT	02
ZIP-CODE	TEXT	05
ZIP-PLUS-4	TEXT	04
BILL-CYCLE-NUM	TEXT	02
XFER-FROM-ACCT-NUM	TEXT	13

Arrearage and supplier information is being transferred from this account to another account. Most likely due to a customer move.

BILL-OPTION-CODE TEXT 01
 T –Peoples Gas bills Transport, you bill commodity, customer receives two bills.
 E –Peoples Gas bills your commodity using rates stored on our system.

SERVICE ADDRESS

PREMISE-HOUSE-NUM TEXT 10
 PREMISE-STREET-PREFX TEXT 15
 PREMISE-STREET-NAME TEXT 28
 PREMISE-ST-SUFFIX-CODE TEXT 04
PREM-HOUSE-LOC-CODE TEXT 04
PREM-HOUSE-LOC-NAME TEXT 06

**Example of a complete street address is:
 1234567890 1/2 NE APPLEBLOSSOM BLVD SW BLDG 123456**

PREMISE-CITY-NAME TEXT 26
 PREMISE-STATE TEXT 02
 PREMISE-ZIP-CODE TEXT 05
 PREMISE-ZIP-PLUS-4 TEXT 04

COUNTY-NAME TEXT 22
 REV-DISTRICT-NAME TEXT 35

COMM-RATE-NUM TEXT 10
 You'll work with Peoples Gas Rate Department to create a portfolio of rates, if Peoples Gas bills issues a combined bill on your behalf.

BUDGET-ACCT-IND TEXT 01
 A "Y" indicates that the customer has signed up for the budget payment plan

SUM-USAGE-QTY (CCF) NUMBER +10 (11)
 This is the rolling 12-month historical usage for this customer. The following is a profile that you can use for Residential and Commercial customers to convert this 12 month data to individual normalized monthly usage (if it is an industrial customer [ACCOUNT-TYPE-CODE = "I"] then please contact Gas_Energy_Choice@dom.com for a monthly breakdown of the usage).

	Residential	Commercial
Jan	18.32%	18.52%
Feb	15.35%	16.92%
Mar	13.32%	13.15%
Apr	8.32%	8.44%
May	4.21%	3.80%
Jun	2.06%	2.16%
Jul	1.72%	2.18%
Aug	1.82%	2.25%
Sep	2.45%	3.59%
Oct	7.01%	5.77%
Nov	9.72%	9.05%
Dec	15.69%	14.18%

To convert the rolling historical data to individual monthly usage, multiply the 12-month usage number by the percentages listed above. If the Degree Days for the month are warmer or colder than Normal Degree Days (actual and historical Normal degree days will be provided monthly in an e-mail) adjust the monthly usage accordingly.

BROKER-BALANCE	NUMBER	+9.2	(13)	
This is money the customer owes the broker for commodity charges.				
TAXABLE-PCT	NUMBER	1.4	(6)	
If customer is tax exempt, this is the percentage that IS taxable. Read twenty percent as 0.2000. Customers who are not tax exempt are coded as 1.0000 (100% taxable). A value of 1.0000 means the customer is 100% taxable. A value of 0.0000 means the customer is 100% tax exempt.				
ACCT-BAL-OVER-60-DAY	NUMBER	+10.2	(14)	
Dollars due from 60 or more days in the past.				
DIVISION-NUMBER	NUMBER	+3	(3)	
Internal location of customer				
RELATED-ACCOUNT-NUMBER	NUMBER	+13	(13)	
The master account number displays here. This is the master account in relationship to the battery account sub-meter.				
INTERSTATE-TRANS-CODE	NUMBER	+2	(2)	
Only used for Pennsylvania Pooling Program				
SUPPLIER BALANCE GREATER THAN 90 DAYS	+9.2	(13)		Required for PA Suppliers
These are the broker dollars in arrears for 60 days				

Monthly Customer Confirmation File - Microsoft Access Table Layout

Name	Type	Size
PoolOper	Text	10
Comp	Text	2
PoolOpt	Text	1
ActType	Text	1
Account	Text	13
ActionCode	Text	1
ChangeStatus	Text	1
FullName	Text	50
StreetAddr	Text	58
OvflAddr	Text	35
City	Text	26
St	Text	2
Zip	Text	5
Plus	Text	4
Cycle	Text	2
OldAcct	Text	13
BillOpt	Text	1
Phouse	Text	10
PStrP	Text	15
PStr	Text	28
PStrS	Text	4
PStrLocCd	Text	4
PStrLocNm	Text	6
PCity	Text	26
PSt	Text	2
PZip	Text	5
PPlus	Text	4
County	Text	22
RevDis	Text	35
CommRate	Text	10
BudgetInd	Text	1
SumUsage	Number	+10
BrokerBal	Number	+9.2
TaxPct	Number	1.4
AcctBal60	Number	+10.2
DivsionNum	Number	+3
RelAcctNum	Number	+13
IntTranCode	Number	+2
SupplierBalane	Number	+9.2

Monthly Customer Confirmation File - Column Assignments for Import/Export Specification:

Field Name	Start	Width
PoolOper	1	10
Comp	11	2
PoolOpt	13	1
ActType	14	1
Account	15	13
ActionCode	28	1

ChangeStatus	29	1
FullName	30	50
StreetAddr	80	58
OvflAddr	138	35
City	173	26
St	199	2
Zip	201	5
Plus	206	4
Cycle	210	2
OldAcct	212	13
BillOpt	225	1
Phouse	226	10
PStrP	236	15
PStr	251	28
PStrS	279	4
PStrLocCd	283	4
PStrLocNm	287	6
PCity	293	26
PSt	319	2
PZip	321	5
PPlus	326	4
County	330	22
RevDis	352	35
CommRate	387	10
BudgetInd	397	1
SumUsage	398	11
BrokerBal	409	13
TaxPct	422	6
AcctBal60	428	14
DivisionNum	442	3
RelAcctNum	445	13
IntTranCode	458	2
SupplierBal	460	13
Filler	473	8

Records end at the 480 character spot

Activity File (FCSCA972): This is a daily file from the CCS Billing System listing all customers that are entering or exiting the broker's pool. Two records will be created for adds and drops. One when the record is received (pending status) and again when the record posts in the pool. The reason for the customer leaving your pool is included in this file. A record is created for broker changes.

Direction: Peoples Gas to Transportation Partner
 Delivery: A compressed text file (TXT) downloadable from the Internet
 Timing: Daily
 File Name: XXXFMMYY.TXT
 where: XXX = three letter marketer code
 MM = the month the list is produced
 DD = the day the list is produced

PRIMARY RECORD

POOL-OPERATOR-ID	TEXT	10	
COMPANY-NUM	TEXT	02	
PNG = '02'			
POOL-OPTION-CODE	TEXT	01	
S – PR1 Pool			
T – NP1 Pool			
ACCOUNT-NUM (customer)	TEXT	13	
ACCOUNT-TYPE-CODE	TEXT	01	
"R" means Residential			
"C" means Commercial			
"I" means Industrial			
LAST-BILL-DATE	TEXT	10	YYYY-MM-DD
This is the date of the most recent customer bill.			
FINAL-BROKER-BALANCE	NUMBER	+10.2	
This is the final balance the customer owes the broker on their commodity charges.			
STATUS-CODE	TEXT	01	
'N' = Normal/Completed			
'F' = Account has finalized with Peoples Gas (no longer served)			
'X' = Cancelled Order (Pending add or drop order has been cancelled)			
'P' = Pending Status			
REASON-CODE	TEXT	01	
'A' = Account is being added to the broker pool			
'R' = Revert (account has returned to Peoples Gas as a sales customer)			
'C' = Change			
'F' = account has gone final with Peoples Gas (no longer served)			
'D' = Account is being dropped from your pool			

EFFECTIVE DATE	TEXT	10
<p>This is the effective date of the supplier change or turnoff. For adds and drops, the date will be forecasted based on the customer receiving one more bill at the current rate and the second bill with the new supplier. If account final billed, this will be empty.</p>		
BILL-CYCLE-NUM	TEXT	02
<p>This is the cycle the customer bills on in our CCS Billing System. There are 21 billing cycles.</p>		
COMM-RATE-NUM	TEXT	10
<p>This is the rate number that Peoples Gas Rate Department assigns when Peoples Gas bills the commodity for the marketer. This is the rate name stored in the billing system to identify what rate the customer is billing on.</p>		
GOVT-CRED-GROUP	TEXT	01
<p>This field will tell you if the account is a government account. The determination is made by the Credit Department. If the account is a government account the field will be "Y" for Yes. It will be "N" for all other instances.</p>		
BLANK SPACE	TEXT	04

Activity File - Microsoft Access Table Layout

Name	Type	Size
PoolOper	Text	10
CompNum	Text	2
PoolOpt	Text	1
Account	Text	13
AcctType	Text	1
LastBillDate	Text	10
FinalBal	Number	14
Status	Text	1
Reason	Text	1
EffectiveDate	Text	10
BillCycle	Text	2
CommRateNum	Text	10
GovtCredGroup	Text	1
Blank	Text	4

Column Assignments for Import/Export Specification:

Field Name	Start	Width
PoolOper	1	10
CompNum	11	2
PoolOpt	13	1
Account	14	13
AcctType	27	1
LastBillDate	28	10
FinalBal	38	14
Status	52	1
Reason	53	1
EffectiveDate	54	10
BillCycle	64	2
CommRateNum	66	10
GovtCredGroup	76	1
Blank	77	4

Records end at the 80 character spot

Billing File (FCSCA70): This file contains customer meter reads, consumption totals and billing amounts Peoples Gas will charge for its transportation service and the marketers commodity.

Direction: Peoples Gas to Transportation Partner
 Delivery: A compressed text file (TXT) downloadable from the Internet
 Timing: Each day that one or more of your customers' meters is read and a bill is calculated
 File Name: XXXBMMDD.TXT
 where: XXX = three letter marketer code
 MM = current month file is produced
 DD = current day file is produced

PRIMARY RECORD

POOL-OPERATOR-ID	TEXT	10	
ACCOUNT-NUM (customer)	TEXT	13	
SERV-AGRMNT-NUM	TEXT	05	
			This is a sequence number and will normally contain the value '00001'
UTILITY-TYPE-CODE	TEXT	01	"G"
NAME	TEXT	20	
			Billing customers name
BILL-OPTION-CODE	TEXT	01	
			T –Peoples Gas bills Transport, you bill commodity, customer receives two bills. E –Peoples Gas bills your commodity using rates stored on our system.
SEQUENCE-NUM	TEXT	05	
			Order in which to print the bill line items
REBILL-IND	TEXT	01	
	SPACE		for a normal billed item
	'Y'		for a rebilled item amount
	'B'		for a backout item amount
	'X'		for a rebilled account – this transaction is a non calc adjustment
UNIT-QTY	NUMBER	+9.1	(12)
			Gas quantity in CCF's

Please DO NOT PROCESS this billing/usage if TOTAL-CHGS equals ZEROES. You will receive a new billing record for this customer when the account completes the billing process successfully.

TOTAL-CHGS	NUMBER	+9.2	(13)
			Peoples Gas total charges for moving the gas from your pool to customer's burnertip. Includes Service charge and all other charges -- INCLUDING YOUR COMMODITY CHARGE and tax, if Peoples Gas calculates it for you. This is NOT the budget amount!
TRANSPORT-CHGS	NUMBER	+9.2	(13)

Peoples Gas charges for moving the gas from your pool to customer's burnertip - including the service charge.

TRANSPORT-RATE-SCHDL	TEXT	10	
Peoples Gas transport rate, under which this customer is charged			
SERVICE-CHGS	NUMBER	+9.2	(13)
Peoples Gas monthly service charge			
CITY-TAX-CHGS	NUMBER	+9.2	(13)
STATE-TAX-CHGS	NUMBER	+9.2	(13)
OTHER-TAX-CHGS	NUMBER	+9.2	(13)
ESTIMATED-LPC	NUMBER	+9.2	will be zero, for now...
Estimated late payment charges.			
ACCOUNT-BAL	NUMBER	+11.2	(15)
Outstanding balance on account			
PAYMENTS-RECEIVED	NUMBER	+9.2	(13)
Payments received since last invoice			
LAST-BILL-BAL	NUMBER	+9.2	(13)
Outstanding balance from last invoice			
NEXT-READ-DATE	TEXT	10	2005-09-08
Expected next meter read date			
CURR-METER-READING	NUMBER	12.3	(no negatives)
Meter index read for current reading (or estimate)			
CURR-METER-READ-DATE	TEXT	10	2005-09-08
Current read date			
LAST-METER-READING	NUMBER	12.3	
Meter index read on last month's read (or estimate)			
LAST-METER-READ-DATE	TEXT	10	
Last month's read date			
POOL-OPTION-CODE	TEXT	01	
S – PR1 Pool			
T – NP1 Pool			
BILL-MONTH	NUMBER	06	
YYYYMM: 200509			
COMMODITY-CHARGES	NUMBER	+11.2	(15)
Gas Cost, if Peoples Gas calculates for you. This number includes the sales tax.			
COMMODITY-RATE-SCHDL	TEXT	10	

Commodity rate used to calculate your commodity charges.

BILL-ITEM-INFO-CODE	TEXT	1	
'B' = Peoples Gas billed based on your rate			
'I' = Peoples Gas billed based on budget amount			
BUDGET-CHARGE	NUMBER	+9.2	(13)
It is the budget amount Peoples Gas will charge for both the transport and commodity charges.			
COMMODITY INDICATOR	TEXT	1	
'C' = Commodity item			
'T' = Transportation item			
FINAL-ACCT-INDICATOR	TEXT	1	
This will indicate if an account has gone final in our system.			
BUDGET-TRUEUP-INDICAT	TEXT	1	
This is only for budget accounts. This will indicate that the account is being trued-up within the month.			
ACCOUNT-TYPE-CD	TEXT	1	
'I' = Industrial			
'C' = Commercial			
'R' = Residential			
'N' = Non Utility			
TAXABLE-PERCENT	TEXT	6	
If customer is tax exempt, this is the percentage that IS taxable. Read twenty percent as 0.2000. Customers who are not tax exempt are coded as 1.0000 (100% taxable). A value of 1.0000 means the customer is 100% taxable. A value of 0.0000 means the customer is 100% tax exempt.			
COUNTY-CODE	TEXT	3	
COUNTY-NAME	TEXT	22	
FILLER	TEXT	22	
SORT-SUM-FLD	NUMBER	1	
Peoples Gas uses this field for computer processing. You may ignore it.			
BLANK	TEXT	4	

Billing File - Microsoft Access Table Layout

Name	Type	Size
PoolOp	Text	10
Account	Text	13
ServAgr	Text	5
UtilType	Text	1
Name	Text	20
BillOpt	Text	1
SeqNum	Text	5
RebillInd	Text	1
UnitQty	Number	12
TotalChgs	Number	13
TranspChg	Number	13
EOGRate	Text	10
SvcChg	Number	13
TaxCity	Number	13
TaxState	Number	13
TaxOther	Number	13
EstLPC	Number	13
AcctBal	Number	15
Payments	Number	13
LastBillBal	Number	13
NextReadDt	Text	10
CurrRead	Number	16
CurrReadDt	Text	10
LastRead	Number	16
LastReadDt	Text	10
PoolOpt	Text	1
BillMon	Text	6
CommChg	Number	15
CommRate	Text	10
BillInfo	Text	1
BudgetChg	Number	13
CommInd	Text	1
FinalBillInd	Text	1
TrueupInd	Text	1
Accountype	Text	1
Taxpercent	Text	6
CountyCode	Text	3
CountyName	Text	22
Filler	Text	22
SortSum	Number	1
Blank	Text	4

Column Assignments for Import/Export Specification:

Field Name	Start	Width
PoolOp	1	10
Account	11	13
ServAgr	24	5
UtilType	29	1
Name	30	20
BillOpt	50	1
SeqNum	51	5
RebillInd	56	1
UnitQty	57	12
TotalChgs	69	13
TranspChg	82	13
EOGRate	95	10
SvcChg	105	13
TaxCity	118	13
TaxState	131	13
TaxOther	144	13
EstLPC	157	13
AcctBal	170	15
Payments	185	13
LastBillBal	198	13
NextReadDt	211	10
CurrRead	221	16
CurrReadDt	237	10
LastRead	247	16
LastReadDt	263	10
PoolOpt	273	1
BillMon	274	6
CommChg	280	15
CommRate	295	10
BillInfo	305	1
BudgetChg	306	13
CommInd	319	1
FinalBillInd	320	1
TrueupInd	321	1
Accountype	322	1
Taxpercent	323	6
CountyCode	329	3
CountyName	332	22
Filler	354	22
SortSum	376	1
Blank	377	4

Records end at the 380 character spot

Payment File (FCSAC09): Each business day, Peoples Gas will put a file in your library that contains any payments that were submitted by customer that affected the balance owed the Broker.

Direction: Peoples Gas to Transportation Partner
Delivery: A compressed text file (TXT) downloadable from the Internet (provided Peoples Gas bills on your behalf.)
Timing: Every business day
File Name: XXXDMMDD.TXT
where: XXX = three letter marketer code
MM = current month file is produced
DD = current day file is produced

PRIMARY RECORD

POOL-OPERATOR-ID	TEXT	10
ACCOUNT-NUM (customer)	TEXT	13
DATE	TEXT	10
Date payment was received in the following format: YYYY-MM-DD		
TRANSACTION AMOUNT	NUMBER	13
Total transaction amount including payments and adjustments.		
PAYMENT	NUMBER	13
Amount that the customer has paid that was applied to the broker charges. This number is the combined dollars and cents and needs a decimal after the first 2 spaces (e.g.: 2817 = \$28.17)		
ADJUSTMENT AMOUNT	NUMBER	13
Adjustment applied to the invoice for credits transferred from another account or for shared LDC credits.		
BROKER-BALANCE	NUMBER	13
This is the balance the customer owes the broker on their commodity charges. This number is the combined dollars and cents and needs a decimal after the first 2 spaces (e.g.: 2817 = \$28.17)		
FILLER	TEXT	15

Payment File - Microsoft Access Table Layout

Name	Type	Size
PoolOper	Text	10
Account	Text	13
Date	Text	10
TranAmount	Number	13
Payment	Number	13
AdjAmount	Number	13
BrkrBal	Number	13

Column Assignments for Import/Export Specification:

Field Name	Start	Width
PoolOper	1	10
Account	11	13
Date	24	10
TranAmount	34	13
Payment	47	13
AdjAmount	60	13
BrkrBal	73	13

Records end at the 80 character spot

Transfer File (FCSSO109): This is a daily listing from the CCS Billing System. The file lists account data for all completed transfers where broker information was transferred. Each file will contain transfers completed on one day. Each record will contain data for both the previous (from) account and the new (to) account of a transfer

Direction: Peoples Gas to Transportation Partner
 Delivery: A compressed text file (TXT) downloadable from the Internet
 Timing: Daily
 File Name: XXXTMMDD.TXT
 where: XXX = three letter marketer code
 MM = the month the list is produced
 DD = the day the list is produced

PRIMARY RECORD

POOL-OPERATOR-ID	TEXT	10	
POOL-OPTION-CODE	TEXT	01	
S – PR1 Pool			
T – NP1 Pool			
PREV-ACCOUNT-NUM*	TEXT	13	
NEW-ACCOUNT-NUM	TEXT	13	
PREV-CUST-NAME*	TEXT	50	
NEW-CUST-NAME	TEXT	50	
PREV-SERVICE-ADDR*			
STREET-ADDRESS	TEXT	45	
OVERFLOW-ADDRESS	TEXT	35	
CITY-NAME	TEXT	26	
STATE-CODE	TEXT	02	
ZIP-CODE	TEXT	05	
ZIP-PLUS-4	TEXT	04	
NEW-SERVICE-ADDR			
STREET-ADDRESS	TEXT	45	
OVERFLOW-ADDRESS	TEXT	35	
CITY-NAME	TEXT	26	
STATE-CODE	TEXT	02	
ZIP-CODE	TEXT	05	
ZIP-PLUS-4	TEXT	04	
FINAL-BILL-DATE*	TEXT	10	
			This is the turn-off date for the previous account. NOTE: It is possible that the previous account is not a final; in which case, the field will contain spaces.
SUPPLIER-BALANCE*	NUMBER	+9.2 (13)	
			This is money the customer owes the broker for commodity charges. This amount is copied from the previous (from) account.
SUPPLIER-ACCOUNT-NUM	TEXT	20	
			Used by broker to identify the customer.

COMMODITY-RATE-NUM TEXT 10
Commodity (broker) rate copied from the previous account. If the previous account was not on a combined bill rate (i.e., where Peoples Gas calculates both broker charges and the transport charges) then this field will contain spaces.

TAXABLE-PCT NUMBER 1.4 (6)
If customer is tax exempt, this is the percentage that IS taxable. Read twenty percent as 0.2000. Customers who are not tax exempt are coded as 1.0000 (100% taxable). A value of 1.0000 means the customer is 100% taxable. A value of 0.0000 means the customer is 100% tax exempt.

NEXT-BILLDATE TEXT 10
This is the next date that the new account is scheduled for billing.

*NOTE: If the previous account data is not retrievable for some reason then the record will still be generated without the previous account data.

Transfer File - Microsoft Access Table Layout

Name	Type	Size
PoolOper	Text	10
PoolOpt	Text	1
PrevAccount	Text	13
NewAccount	Text	13
PrevCustName	Text	50
NewCustName	Text	50
PrevServAddr	Text	119
NewServAddr	Text	119
FinalBillDate	Text	10
SupplierBal	Number	+9.2
SupplierAcct	Text	20
CommRate	Text	10
TaxPct	Number	1.4
NextBillDate	Text	10

Column Assignments for Import/Export Specification:

Field Name	Start	Width
PoolOper	1	10
PoolOpt	11	1
PrevAccount	12	13
NewAccount	25	13
PrevCustName	38	50
NewCustName	88	50
PrevServAddr	138	119
NewServAddr	257	119
FinalBillDate	376	10
SupplierBal	386	13
SupplierAcct	399	20
CommRate	419	10
TaxPct	429	6
NextBillDate	435	10
Filler	445	56

Records end at the 500 character spot

Customer Lists: This file is available upon request.

Peoples Gas will put a file in your library that contains transport and sales accounts so that the supplier can use the list to market for Energy Choice.

Direction: Peoples Gas to Transportation Partner
Delivery: A text file (TXT) downloaded from the website
Timing: By Request
File Name: XXXLMMDD.TXT
where: XXX = three letter marketer code
MM = current month file is produced
DD = current day file is produced

PRIMARY RECORD

BRKR-CUST-NUM	Text	10
COMPANY-NUM	Text	02
P1 - IND	Text	01
For company 02 (PNG): "1" ==> Priority One, else blank		
POOL-CODE	Text	01
S – Priority One T – Non Priority One		
ACCT-NUM	Text	13
ACCT-TYPE-CODE	Text	01
PASS-AR-SCREEN-IND	Text	01
N - account has unpaid balance more than 60 days old Y - account does not have unpaid balance more than 60 days		
CURR-PYMT-CODE	Text	01
0 - paid in full or less than \$20 1 - budget due satisfied 2 - agreement due satisfied 3 - one month outstanding 4 - agreement due not satisfied 6 - more than one month outstanding 8 - new customer		
NAME-FORMAT-CODE	Text	01
"B", Business : Business name "I", Individual: Last(20)+First(15)+Middle(15)		
FULL-NAME	Text	50
MAIL-ADDR-1	Text	50
MAIL-ADDR-2	Text	40
This is the mailing address for the account. If no mailing address exists, it will be the service address.		

PREM-HOUSE-NUM	Text	10
PREM-STR-NUM-SFX-CODE	Text	03
PREM-STR-NAME-PFX	Text	02
PREM-STR-NAME	Text	28
PREM-STR-SFX-CODE	Text	04
PREM-STR-NAME-SFX	Text	02
PREM-HOUSE-LOC-CODE	Text	04
PREM-HOUSE-LOC-NAME	Text	06

This is the service address.

The complete form of these parts is:

1234567890 1/2 NE APPLEBLOSSOM BLVD SW BLDG 123456

PREM-TOWN-NAME	Text	26
PREM-STATE-CODE	Text	02
PREM-ZIP-5	Text	05
PREM-ZIP-PLUS-4	Text	04

MTHLY-USAGE-QTY(1)	Number	+06.1 (9)
MTHLY-USAGE-QTY(2)	Number	+06.1 (9)
MTHLY-USAGE-QTY(3)	Number	+06.1 (9)
MTHLY-USAGE-QTY(4)	Number	+06.1 (9)
MTHLY-USAGE-QTY(5)	Number	+06.1 (9)
MTHLY-USAGE-QTY(6)	Number	+06.1 (9)
MTHLY-USAGE-QTY(7)	Number	+06.1 (9)
MTHLY-USAGE-QTY(8)	Number	+06.1 (9)
MTHLY-USAGE-QTY(9)	Number	+06.1 (9)
MTHLY-USAGE-QTY(10)	Number	+06.1 (9)
MTHLY-USAGE-QTY(11)	Number	+06.1 (9)
MTHLY-USAGE-QTY(12)	Number	+06.1 (9)

The first month is the current month. The second month is last month and so on for 12 months

MTHLY-USAGE-AMT(1)	Number	+06.2 (10)
MTHLY-USAGE-AMT(2)	Number	+06.2 (10)
MTHLY-USAGE-AMT(3)	Number	+06.2 (10)
MTHLY-USAGE-AMT(4)	Number	+06.2 (10)
MTHLY-USAGE-AMT(5)	Number	+06.2 (10)
MTHLY-USAGE-AMT(6)	Number	+06.2 (10)
MTHLY-USAGE-AMT(7)	Number	+06.2 (10)
MTHLY-USAGE-AMT(8)	Number	+06.2 (10)
MTHLY-USAGE-AMT(9)	Number	+06.2 (10)
MTHLY-USAGE-AMT(10)	Number	+06.2 (10)
MTHLY-USAGE-AMT(11)	Number	+06.2 (10)
MTHLY-USAGE-AMT(12)	Number	+06.2 (10)

The first month is the current month. The second month is last month and so on for 12 months.