



## **Meter Tap Process**

1. Prior to drilling a well, the producer submits a completed Meter Tap Request form by E-mail or Fax to the Business Development Representative BDR (David V.Fritz)
2. PNG will analyze system ability to take new volume of gas. (Note: some of PNG's pipeline systems have restricted capacity).
3. PNG will notify the producer on the availability to accept new volume of gas.
4. Producer will secure buyer for Gas. (System Supply – Leslie Tafel – 412-208-6503. Transport please see the list of suppliers on PNG @ the following Websites:  
  
[http://www.peoples-gas.com/UserContent/UserFiles/local\\_gas\\_aggregation\\_pools.pdf](http://www.peoples-gas.com/UserContent/UserFiles/local_gas_aggregation_pools.pdf)  
  
<http://www.peoples-gas.com/ApprovedEnergyChoiceSuppliers.aspx>
5. Producer will notify Peoples of authorization to proceed with meter tap.
6. BDR will complete tap request and send to local field office.
7. Agreements are mailed to producer.
8. Local GM&R department will schedule a site visit to inspect and approve meter site location.
9. PNG will order materials and schedule construction of tap.
10. Producer installs meter set and requests turn on.
11. Producer provides BDR with the results of gas analysis taken from a representative sample at the meter set.
12. GM&R Supervisor will schedule meter inspection and turn on. (The meter will not be turned on unless all necessary paperwork and contracts have been received by PNG, gas quality meets contractual requirements, and meter installation meets PNG standards)
13. PNG will Invoice the producer for the cost of the tap. (Note: If invoice is not paid, the meter will shut-in until payment is received.)